

AUDIT OF COOPERATIVE FIRE PROTECTION AGREEMENT INVOICES

3645

(1987)

Purpose/Use: Audit Cooperative Fire Protection Agreement Invoices.

Reference/Authority: Accounting Procedures Handbook, Section 3679; SAM §8440.

Source: Counties and cities.

Forms/Related Documents: Invoice.

Due Date(s): Upon receipt of invoice.

Distribution: DAO-Data Entry.

Cooperative Fire Protection Agreements are contracts with various counties and cities which agree to provide fire protection to state responsibility areas and intermingled federal lands. CDF is billed on a quarterly basis.

Audit invoices for compliance with the contract, then:

- Stamp each invoice "Please-make-warrant-payable-to:"

Treasurer
County of _____
- Make two copies.
 - Fold second copy, stamp with "Please-remit-with-warrant" and attach first copy.

Prepare claims schedule per Accounting Procedures Handbook, Section 3679 and forward to DAO-Data Entry.

FORMS AND/OR FORMS SAMPLES: RETURN TO ISSUANCE HOME PAGE FOR FORMS/FORMS SAMPLES SITE LINK.

[\(see next section\)](#)

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